

**MEETING MINUTES**  
**AIRPORT OPERATIONS COMMISSION MEETING**  
Wednesday, December 14, 2022 – 8:00 a.m.  
Waukesha County Airport  
Terminal Building Conference Room  
2525 Aviation Drive

**In Attendance.**

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Kurt Weis  
Excused Commissioners: Shawn McCauley  
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy  
Others: Sean Donham, Andrew Groth, Gene McDaniel, Brandon Rissley, Chris Stein

**Public comment/correspondence.**

None.

**Approve or Modify Meeting Minutes from November 9th, 2022.**

Meeting Minutes approved by Commissioner Weis and second offered by Commissioner Lorenz. Motion approved unanimously.

**Chairman's Report.**

None.

**Operations Report.**

**November 2022 Fuel Farm Flowage:** Jet A fuel sales increased by 7% in November 2022 compared to November 2021. 100LL sales were up 2%. Overall total gallons are up 6%.

Tower Operations: Total Traffic increased by 29% compared to November last year. General Aviation increased by 16%, Air Taxi increased by 229% (due to new tracking standards) and there were 20 military aircraft compared to 8 in November 2021.

**Manager's Report.**

Airport Director gave update on Ameriflight Metroliner incident that took place November 15th involving 2 crew members, 1 passenger, and 56 dogs. Waukesha Airport had completed annual Emergency Preparedness and Fire Training in October 2022 and airport response protocol was followed.

Waukesha Airport is continuing to utilize Anderson Landscape for snow removal and budget will be tracked closely. Airport staff is focusing on weather training and predicting storms this winter.

Airport is working with FAA on Runway 28 approach as current approach is not a direct alignment.

Assessment is being done on the Programs and Projects Analyst job discription (Airfield Coordinator/Supervisor) as current classification does not fit position.

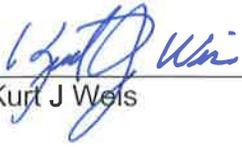
**Future Commission Items.**

Calendar of 2023 Commission Meeting dates and construction timelines requested.

Adjourn Meeting.

Motion to adjourn offered by Commissioner Betzler and second offered by Commission Chairman Crowley. Motion carried unanimously. Meeting adjourned at 8:30 a.m.

Respectfully Submitted,



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Kurt J Weis

Secretary  
Waukesha County Airport Operations Commission